

# Return to Full Capacity (RTFC)

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## Agenda



- **Welcome**
  - Chief Justice Bridget M. McCormack
- **Overview of RTFC**
  - Tom Boyd
- **Framework of the RTFC Guidelines**
  - Ed Zobeck
- **Phases**
  - Jodi Latuszek

## Q & A



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# Overview of RTFC



- Decision to RTFC will be made by each court based on conditions in the court's region
- The Supreme Court has provided guidelines in "Return To Full Capacity: COVID-19 Guidelines for Michigan's Judiciary" to assist in developing a plan for approval to move through the four phases
- Each court or combination of courts within a close geographic area should convene a planning committee including representatives from:
  - Court
  - Local health authority
  - Funding unit



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# Overview of RTFC



- The 'guidelines' contain suggestions for activities for Employees, Chief Judge and Court, Facilities and Human Resources considerations
- The 'guidelines' also include mandatory activities for moving from phase to phase
  - Must satisfy and demonstrate the court successfully passes the gating criteria at each phase
  - Must develop a plan to move from one phase to another
  - The plan must be approved by SCAO
- The resources of the Supreme Court and SCAO are here to support you – contact your Regional Administrator



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# Framework of the RTFC Guidelines – 3 Key Components

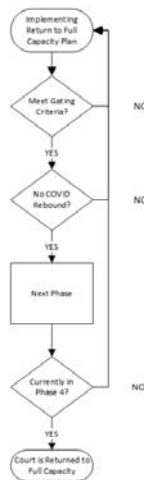


1. Gradual return to full capacity using four phases
2. Gating criteria that must be satisfied to move from phase to phase
  1. Ensures safety of court personnel and litigants
  2. Allows court to move forward OR backward in phases based on gating criteria
3. Planning team
  1. Gathers and evaluates gating criteria
  2. Develops a plan to move from phase to phase
  3. Partners with SCAO through Regional Administrator for plan approval



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# Framework of the RTFC Guidelines



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# Framework of the RTFC Guidelines – 3 Key Components



- Gating criteria
  - Same gate is used prior to each phase
  - Ensures decrease in infection rates and available hospital resources
  - No rebound between phases
- Four phases
- Considerations in each phase
  - Employees
  - Chief Judge and Court
  - Human Resources
  - Facilities



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# Where to Begin – Convene a Planning Group



- Gather data
  - Total service area population
  - Population density
  - Population over 60
  - Availability of ICU beds
  - Stresses on local hospitals and ICU systems
  - Number of confirmed cases of COVID-19
- Operations consistent with phases recommended by public health community



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# Pre-Phase 1 Considerations



- Employees
- Chief Judge and Court
- Human Resources
- Facilities



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# Phase 1



- Meets gating criteria
- No Rebound
- Considerations
  - Employees
  - Chief Judge and Court
  - Human Resources
  - Facilities



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## Phase 2



- Meets gating criteria a second time
- No Rebound
- Considerations
  - Employees
  - Chief Judge and Court
  - Human Resources
  - Facilities



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## Phase 3



- Meets gating criteria a third time
- No Rebound
- Considerations
  - Employees
  - Chief Judge and Court
  - Human Resources
  - Facilities



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## Phase 4



- Meets gating criteria a fourth time
- No Rebound
- Considerations
  - Employees
  - Chief Judge and Court
  - Human Resources
  - Facilities



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## Other Resources



- CDC guidance
- Web resources
- Model phased plan
- MALPH guidance on opening courts
- Your Regional Administrator



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# Summary & Questions

